

Fax-Back Course Reservation Form 2010 / 2011

To make a reservation on a TrainingTeam course, please complete the details requested below and fax your completed form to **01293 553862**. Confirmation of your reservation will be emailed to you together with Joining Instructions and an invoice with in 5 working days.

Step 1 - Your address:

.....

Step 2 - Details of the course you want to book:

Course:
 Centre: (e.g. Gatwick)
 Start Date:

Step 3 - Student(s) attending:

Expiry date of current
certificate

1)
2)
3)
4)

Step 4 - Contact details of the person making the booking:

Name:
 Tel No:
 E-mail:
 (Your Joining Instructions will be sent to this email address unless you advise otherwise:)

Step 5 - Invoice address (if different from Joining Instructions)

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Your Purchase Order No: (if applicable)

.....

Step 6- Credit Card Details (Optional)

If you pay by credit card, you will be sent a receipted invoice together with the credit card slip.

Card Type: Visa / Mastercard / Switch / AmEx / Delta
 Name on Card:
 Card No:
 Start Date: End Date:
 End Date: Issue No:
(Switch / Delta only)

Last 3 digits on Security Strip:

N.B. All course bookings are subject to our standard Terms & Conditions.

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Your Signature :

Date :