

## Course Schedules June 2010 - May 2011

Here are our schedules for 2010. If you require more information about our courses, or if you want to make an electronic booking, please visit our website:

[www.trainingteam.co.uk](http://www.trainingteam.co.uk)

### DANGEROUS GOODS BY AIR CERTIFICATE COURSES

**£385 + vat**

CAA requirement for all staff involved in the documentation or handling of dangerous goods by air

CENTRE:	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	23-25	14-16	-	08-10	13-15	10-12	-	17-19	14-16	09-11	22-24	09-11	IATA Dangerous Goods Regulations, Dangerous Goods lists, classification, prohibitions, Limited Quantities, packing instructions, marking and labelling, shipper's responsibilities, carrier and government exceptions, carrier's responsibilities, documentation, checks.
Gatwick	23-25	14-16	-	20-22	13-15	17-19	-	10-12	16-18	16-18	13-14	16-18	
Heathrow	14-16	19-21	-	15-17	18-20	22-24	-	19-21	21-23	23-25	06-08	25-27	
Manchester	21-23	21-23	-	20-22	20-22	15-17	-	10-12	07-09	14-16	11-13	18-20	
Newcastle	-	-	-	-	-	03-05	-	-	28Feb - 02Mar		-	-	
Teesside	-	-	-	22-24	-	-	-	26-28	-	-	-	11-13	

### DANGEROUS GOODS BY AIR REVALIDATION COURSES

**£320 + vat**

CAA (Technical Instructions) require that revalidation training be given at intervals no longer than 2 years.

CENTRE:	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	21-22	12-13	-	06-07	11-12	08-09	-	06-07	21-22	07-08	04-05	23-24	REPRISE: IATA Dangerous Goods Regulations, Dangerous Goods lists, classification, prohibitions, Limited Quantities, packing instructions, marking, labelling, shipper's responsibilities, carrier and government exceptions, carrier's responsibilities, documentation, checks.
Gatwick	21-22	12-13	-	21-22	11-12	15-16	-	11-12	14-15	14-15	11-12	09-10	
Heathrow	15-16	20-21	-	13-14	19-20	23-24	-	17-18	07-08	21-22	04-05	23-24	
Manchester	14-15	19-20	-	27-28	18-19	22-23	-	24-25	02-03	21-22	05-06	16-17	
Newcastle	-	-	-	-	-	01-02	-	-	-	03-04	-	-	
Teesside	-	-	-	20-21	-	-	-	24-25	-	-	-	09-10	

### RADIOACTIVE MATERIALS BY AIR COURSES

**£320 + vat**

Additional CAA requirements for staff dealing with shipments containing Radioactive Materials

CENTRE:	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Gatwick	-	-	-	23-24	-	-	-	-	-	-	-	19-20	Additional regulations and procedures specific to the handling of radioactive materials.
Heathrow	-	22-23	-	-	-	25-26	-	-	24-25	-	-	-	
Manchester	-	-	-	-	-	01-02	-	-	-	17-18	-	-	

### CARRIAGE OF INFECTIOUS SUBSTANCES

**£265 + vat**

This course deals with the specific requirements of Division 6.2 (\* this course will be held at Elstree)

CENTRE:	2010												Course Content
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Heathrow	-	09	-	-	18*	-	-	-	-	-	23	-	The requirements of Div 6.2

**Dangerous Goods by ROAD**

(Refresher training available. See page 4)

**£385 + vat**

	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	30-02		-	22-24	-	17-19	-	-	23-25	-	-	-	Legislation, Classification, Packing requirements, Labeling & Plackarding, Marks & Signs, Documentation, Emergency Information, Limited Quantities
Gatwick	09-11	-	-	08-10	-	-	-	-	23-25	-	-		
Manchester	-	-	-	-	06-08	-	-	26-28	-	-	25-27		
Newcastle	-	-	-	-	26-28	-	-	-	28-30	-	-		

**ROAD 1-Day 'TOP-UP'****£195 + vat****NEW FOR 2010...**

	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	-	-	-	-	-	-	-	21	-	-	-	13	This course focuses on the specific requirements of the ADR Regulations for shipping dangerous goods by road.
Gatwick	-	-	-	-	-	-	-	14	-	-	-	12	
Heathrow	18	-	-	-	21	-	-	-	11	-	-	-	
Manchester	25	-	-	23	-	18	-	-	12	-	16	-	

**Dangerous Goods by SEA**

(Refresher training available. See page 4)

**£320 + vat**

	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	28-29	-	-	13-14	-	15-16	-	-	17-18	-	-	-	Legislation, Classification, Packing requirements, Labeling & Plackarding, Marks & Signs, Documentation, Emergency Information, Limited
Gatwick	07-08	-	-	06-07	-	-	-	-	21-22	-	-		
Manchester	-	-	-	-	04-05	-	-	13-14	-	-	23-24		
Newcastle	-	-	-	-	18-19	-	-	-	-	31Mar-01Apr	-		

**SEA 1-Day 'TOP-UP'****£195 + vat****NEW FOR 2010...**

	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	-	-	-	-	-	-	-	20	-	-	-	12	This course focuses on the specific requirements of the IMDG Code for shipping dangerous goods by sea.
Gatwick	-	-	-	-	-	-	-	13	-	-	-	11	
Heathrow	18	-	-	-	22	-	-	-	09	-	-	-	
Manchester	25	-	-	24	-	19	-	-	10	-	14	-	

**MULTIMODAL Dangerous Goods (Air, Road & Sea)****£735 + vat****NEW FOR 2010...**

	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
East Midlands	-	-	-	-	-	-	-	17-21	-	-	-	9-13	DG by Air Certificate plus ADR & IMDG variations.
Gatwick	-	-	-	-	-	-	-	10-14	-	-	-	-	
Heathrow	14-18	-	-	-	18-22	-	-	-	-	-	-	-	
Manchester	21-25	-	-	20-24	-	15-19	-	-	07-11	-	11-15	-	

**Dangerous Goods SAFETY ADVISER****£895 + vat**

	2010							2011					Course Content
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Heathrow	07-11	-	-	13-17	-	29Nov-03Dec		-	-	-	-	-	DG by Air Certificate plus ADR & IMDG variations.
Manchester	-	-	-	13-17	-	-	-	-	28Feb-04Mar	-	TBC		

## AIR CARGO SECURITY - Levels A & B Awareness (1/2-day am) £69 + vat

Centre :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Course content
Bristol	-	-	-	19	24	30	19	23	13	18	-	-	DfT Syllabus Modules 1.1 to 1.5 Module 1.6 (Level B)
East Midlands	-	-	-	-	24	-	-	-	-	-	-	-	
Gatwick	28	-	18	-	-	15	-	-	21	-	-	09	
Heathrow	28	-	03	-	26	-	08	-	01	-	03	-	
Leeds	13	-	-	-	26	-	-	-	-	-	-	-	
Manchester	28	-	24	19	-	-	22	-	15	-	11	-	

## AIR CARGO SECURITY - Levels D basic & E Hand Search (1 day) £185 (D) £195 (E) + vat

Centre :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Course Content
Bristol (D only)	-	-	-	-	24	30	19	23	13	18	-	-	DfT Syllabus Modules 1.1 - 1.6, 2, 4, 5 & 6 Module 8 (Level E)
Heathrow	-	-	9	-	12	-	20	-	22	-	9	-	
Leeds	13	23-24	-	-	-	-	-	-	-	-	-	-	
Manchester	-	-	24	19	-	-	22	-	15	-	-	-	

## AIR CARGO SECURITY - Level F Supervising Security (1 1/2 days) £295 + vat

Centre :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Course Content
East Midlands	-	-	-	-	24-25	-	-	-	-	-	-	-	DfT Syllabus Modules 1.1 - 1.6, 2, 4, 5, 6, 8 & 9
Heathrow	-	-	09-10	-	12-13	-	20-21	-	22-23	-	09-10	-	
Leeds	13-14	23-24	-	-	-	-	-	-	-	-	-	-	
Manchester	-	-	24-25	19-20	-	-	-	-	15-16	-	-	-	

## AIR CARGO SECURITY - Level G Managing Security (2 days) £320 + vat

Centre :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Course Content
East Midlands	-	-	-	-	-	-	-	-	-	-	-	-	DfT Syllabus Modules 1.1 - 1.6, 2, 4, 5, 6, 8, 9 & 10
Heathrow	-	-	09-10	-	12-13	-	20-21	-	22-23	-	09-10	-	
Leeds	13-14	23-24	-	-	-	-	-	-	-	-	-	-	
Manchester	-	-	24-25	19-20	-	-	-	-	15-16	-	-	-	

## AIR CARGO SECURITY - Refresher Training for Levels D, E & F (1/2 day am) £99 + vat

Centre :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Course Content
Heathrow	-	-	04	-	06	-	08	-	02	-	03 (pm)	-	Reprise of Modules 1 to 9 DfT update information
Manchester	-	-	18	-	-	-	-	-	09	-	-	-	

## AIR CARGO SECURITY - Refresher Training for Level G (1/2 day pm) £99 + vat

Centre :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Course Content
Heathrow	28	-	04	-	06	-	08	-	02	-	03	-	Reprise of Modules 1 to 10 DfT update information
Manchester	28	-	11	-	-	15	-	-	09	-	11	-	

<b>GENERAL SECURITY AWARENESS TRAINING (GSAT) (1/2 day)</b>												<b>£50 + vat</b>	
<b>CENTRE:</b>	<b>2010</b>												<b>Course Content</b>
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Gatwick	28	-	18	-	-	15	-	-	21	-	-	02	Basic security awareness

## Other courses and services provided by **TrainingTeam** include

### REFRESHER/REVALIDATION TRAINING FOR DG by ROAD/DG by SEA **£315/240+v**

Refresher or revalidation training for Dangerous Goods by Road or Dangerous Goods by Sea is currently provided by re attendance on our full initial courses. Students may attend these courses on a refresher/revalidation basis for a reduced fee (£240 for DG by Sea; £315 for DG by Road). Alternatively, new for 2010, you may attend one of our 1-day 'top-up' courses. Students who wish to take advantage of either of these routes training may be required to provide a photocopy of their original certificate as proof of initial training.

### IN-HOUSE TRAINING COURSES **£CALL**

Any of our training courses may be delivered in-house at your own premises or other venue of your choice. This service is of particular value if you have a group of approximately 6 or more to train, although many clients opt for in-house training simply for the convenience. Please call us on 01293 536943 to discuss your requirements.

### NXCT (National X-Ray Competency Test) **£CALL**

All cargo x-ray screeners, together with passenger baggage screening staff, must pass a computer-based competency test before operating x-ray screening equipment. TrainingTeam has DFT approved instructors able to carry out these tests. Call for more information. (NXCT certificates are valid for 13 months)

### DGSA Service Contract **£CALL**

If you do not wish to employ your own DGSA, then TrainingTeam can provide a DGSA under a DGSA Service Contract. The scope and cost of such a contract will depend on the details and structure of the client's business, e.g. The size of the site or office, whether the company has multiple sites, the frequency of dangerous goods shipments, etc. Although a DGSA has no legal responsibility for procedures related to dangerous goods by air, advice on this subject (and dangerous goods by sea) can be given within the service contract if required. Even if you already have an in-house DGSA you may require short term assistance to cover for absence. Please call to discuss your requirements.

## TERMS & CONDITIONS

### Course Booking Information

1. We will confirm your reservation and send your joining instructions together with a VAT invoice on receipt of your booking. Please note that some bookings or special offers require payment in advance.
2. You may pay by cheque, certain credit cards (subject to normal acceptance criteria) or by BACS.
3. Certificates for successful candidates will not be issued until payment for the course has been received by TrainingTeam.
4. TrainingTeam reserves the right to cancel, postpone or reschedule any course.
5. Students are responsible for their own travel, car parking, overnight accommodation and meal costs.
6. Our terms for cancellation or amendment are as shown in the table opposite.

#### How to book a place on a course ...

- Fill-in the enclosed Booking Form and fax to 01293 553862
- Go to our website and use the electronic booking system [www.trainingteam.co.uk](http://www.trainingteam.co.uk)

TERMS & CONDITIONS	Period before Course Start Date	
	14 days or more	Within 14 days
Refund in the event of cancellation?	Yes (£10 admin fee payable)	No (100% course fee payable)
Switch to a different type of course	Yes	Yes (but 50% course fee payable)
Switch to a same type of course but different date	Yes	Yes (but 50% course fee payable)
Change of delegate	Yes	Yes

**WHY NOT USE OUR WEBSITE TO MAKE A BOOKING!** [www.trainingteam.co.uk](http://www.trainingteam.co.uk)